

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
 SEPTEMBER 19, 2023
 REGULAR SESSION MEETING @ 6:30 PM
 EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALLED Time: 6:30 PM

Dr. Swabb	P	Mrs. Brewer	P	Mr. Besecker	P	Mr. Manuel	Absent	Mrs. Hill	P
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BOARD PRESIDENT’S REPORT:

A. Welcome

This meeting will be broadcasted. In person meeting will be held in Room 404.

REVIEW OF AGENDA & APPROVAL OF MINUTES

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: Mr. Besecker; Second: Mrs. Brewer

Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I
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***MOTION PASSED 4-0
 RESOLUTION NO 080-2023***

C. August 15, 2023 - Approval of Minutes of Regular Meeting

August 25, 2023 - Approval of Minutes of Special Session

Motion: Mrs. Hill: Second: Mr. Besecker

Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I
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***MOTION PASSED 4-0
 RESOLUTION NO 081-2023***

Tuesday, September 19, 2023

D. Student Spotlights -

Natalie Rank - Nominated by Ms. Brooke Fair who was in attendance

"I would like to recognize Natalie Rank for Student Spotlight of the month. Natalie is the oldest of three. She has two younger brothers, Levi and Wyatt. Natalie loves being with her family and friends, being outside, and playing sports. She loves all subjects at school and is a hard worker in each and every one of them. At the beginning of the school year, Natalie started in the other 4th grade homeroom. After a week or so of school we, Natalie's teachers, decided it would be beneficial to switch her homeroom class. She has handled the switch with such grace and continued to push herself every day. Natalie is kind to all her classmates and an amazing teacher assistant, which happens to be the job she was recently chosen for in our classroom economy. I am happy to have Natalie in 4th grade this year and I am excited to see what she achieves this school year! Great Job Natalie & Congratulations!"

Boston Spurgeon - Nominated by Mrs. Roberts who was in attendance

"I would like to nominate Boston Spurgeon for this month's Student Spotlight. Boston works hard every day. He comes in with this big smile that you can't help but smile back! He greets his classmates every morning and really sets a positive tone for our class for the day. Boston is a young man with integrity. I can count on him to always do the right thing even when no one is looking. If there is anything that needs to be done, he is right on it. Boston is an excellent friend. He treats everyone with kindness and respect. Everyone wants to be his friend because he has such a kind heart. He invites students that are playing alone to play with his group. The teachers in the building all have positive things to say about Boston. More than once, I have seen him offer his seat to a teacher that comes into the classroom to help out, and he makes sure she knows where all the needed supplies are. He also works hard in class. He is not afraid to ask questions, which is very helpful, not only to him but to other students. He never needs reminders to finish his work or to stay on task. He participates in classroom discussions and is an excellent partner when we do group work. He always has a growth mindset and a smile while working. Boston makes our classroom a better place with his positivity and leadership. Great Job Boston & Congratulations! Thank you very much for what you contribute to our classroom daily!"

Kathryn Riffell - Nominated by Mrs. Estes

"I have chosen Kathryn Riffell as this month's Student Spotlight because she is a very compassionate, considerate, hardworking student that follows all my expectations in class. She tries very hard on everything she does in my class. She listens during instruction and demonstrations. She is kind and considerate of others. Kathryn has a positive outlook and is excited to learn new things and never complains. I always see her with a smile on her face. I would call her the ideal student and I enjoy having her in my class. Great Job Kathryn & Congratulations!"

Tegan Canan - Nominated by Mrs. Link

"I am nominating Tegan Canan as this month's Student Spotlight. Tegan always has a smile on her face, even when she claims to be in a bad mood. She always asks how people are doing, and unlike many other people who use it as a simple greeting, she will take the time and have a conversation with you about what is going on in your life. There have been multiple times throughout these last three years where Tegan has sent me an email telling me that I am doing a good job, or even one simply trying to make me feel better after having a rough day. She is always willing to help out her classmates, and it is clear her classmates respect her and her opinion. Tegan is one of the hardest workers I have seen. She is always getting her work done, and is one of the only students I have ever encountered who will keep up with her classwork when she is not in class. Tegan is an amazing person and deserving of being recognized. Great Job Tegan & Congratulations!"

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ADMINISTRATIVE REPORTS

- A. Mrs. Michelle Lavey, Elementary Principal – not in attendance
- B. Mr. Christopher Barr, MS/HS Principal –
 - 1. Open House held prior to the first day of school
 - 2. Curriculum review has been occurring with Jay Borchers of Miami Co ESC
 - 3. Analyzing data with staff and reviewing teacher and student outcomes
 - 4. 2023 Homecoming Court
 - 5. Molly Clark is one of 4 students for National consideration in Agricultural Communication
- C. Mr. Bob Daugherty, Assistant Principal –
 - 1. PBIS for behavior put into play in a more strategic way
 - 2. Elementary Building Leadership Team is meeting
 - 3. Multi-Tiered System of Supports are begin addressed with the help of Mid-West Ohio ESC
 - 4. Upcoming Athletic events were posted
 - 5. Volley for the Cure happened with proceeds to Landon Thobe's family
 - 6. Athletic and field updates
- D. Mrs. Chloe Thompson, Athletic Director/Transportation Director – Not in attendance
- E. Mrs. Maria Brewer, Upper Valley CC update – No update
- F. Mr. Joe Hurst, Superintendent –
 - 1. Van purchase still underway
 - 2. Stem/Food Court/Restrooms plans are being refined
 - 3. Architect/Engineer is being hired to design bathroom
 - 4. Preschool Grant for bathrooms is being reviewed
- G. Mrs. Carla Surber, Treasurer –
 - 1. Consolidated Continuous Improvement Plan grants are completed for the year
 - 2. Waiting to finalize the electric bus grant in anticipation of \$ 790,000.
 - 3. The ESSERS funding will strategically have a total of \$ 695,447.37.
 - 4. Healthy Meals grant will provide scratch meals to students and a new kitchen of appliances for the cafeteria.
 - 5. Financial Statement was completed for 2022-2023
 - 6. Meeting on electric busses was very fruitful for the district from a presentation side and the panel members were able to learn from hidden problems and resolutions.
 - 7. Empowering Darke County is starting a tutoring program with Bradford schools

PUBLIC PARTICIPATION none this evening

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FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 20). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – August 2023
2. Check Register – August 2023
3. Then & Now certification of bills that were obligated by employees of the district:

Miami County ESC	- Encumbered \$0,	Payable \$1,575.00
VPP	- Encumbered \$0,	Payable \$255.27
VPP	- Encumbered \$0,	Payable \$398.97
P & R Communications	- Encumbered \$600.00,	Payable \$674.72
Toledo Physical Education Supply	- Encumbered \$58.99,	Payable \$68.99
P & R Communications	- Encumbered \$0,	Payable \$50.00
Bruns Consulting	- Encumbered \$1,200,	Payable \$1,253.50
Jon Flora Construction	- Encumbered \$420.00,	Payable \$430.00
Jon Flora Construction	- Encumbered \$2,000.00,	Payable \$2,541.32
Riddell	- Encumbered \$0,	Payable \$89.15
Riddell	- Encumbered \$0,	Payable \$77.39
Riddell	- Encumbered \$0,	Payable \$609.95
Riddell	- Encumbered \$0,	Payable \$3,307.74
Riddell	- Encumbered \$0,	Payable \$2,097.95
4. Recommend approval of Transfers and Advances for the month:
5. Recommend approval of Permanent appropriations for necessary amendment.
6. Recommend acceptance of a \$270.00 donation for the Bryant Byers Scholarship Fund from Ruby Ludwig.
7. Recommend acceptance of the following donations for The Bryant Byers Scholarship Fund:

Dennis & Cindy Fair	- \$ 50.00
Francis Brubaker	- \$ 50.00
Diane Luckoski	- \$ 20.00
Kathy Ashman	- \$100.00
Gloria Shafer	- \$100.00
Kathy Wysong	- \$100.00
Dorothy Huggins	- \$ 20.00
Toni Fashner	- \$ 25.00
Cash Donations	- \$135.00
8. Recommend acceptance of a donation from Kimberly Hershey of \$750.00 to go towards The John Hershey Memorial Scholarship Fund.
9. Recommend acceptance of a donation from Production Paint Finishers, Inc. in the amount of \$1,007.99 for scholarships.

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10. Recommend acceptance of a donation from Covington Savings & Loan in the amount of \$500.00 for scholarships.
11. Recommend acceptance of a donation from Darrell & Cathy Gambill in the amount of \$100.00 to be used for Kindergarten snacks.
12. Recommend acceptance of a donation of gift cards totaling \$200.00 from Stocker-Fraley Funeral Home.
13. Recommend acceptance of a donation of a couch from The Blue Bow Boutique in Troy to be placed in the Teacher's lounge.
14. Recommend approval of applying for The Ohio Stem Learning Network STEM Classroom Grant in the amount of \$5,000.00.
15. Recommend approval to apply for a Menards credit card with a credit limit of \$2,500.00.
16. Recommend working with American Fidelity in order to create a HRA agreement for use by employees in the school district that are ineligible for the Health Savings Account option.
17. Recommend approval of financial statements for the fiscal year that ended June 30, 2023. It was filed for the school district through the Auditor of State Office through the Hinkle report. The school district will advertise this document upon approval.
18. Recommend approval of applying for a School-Based Mental Health Implementation Grant from the School-Based Healthcare Solutions Network (SBHSN).
19. Recommend approval to purchase additional shoulder pads as requested by the Athletic Director from Riddell in the amount of \$2,097.97.
20. Recommend approval of the reconditioning of football helmets from Riddell in the amount of \$3,307.74.

Motion: Mrs. Brewer; Second: Mrs. Hill

Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I
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***MOTION PASSED 4-0
RESOLUTION NO 082-2023***

OLD BUSINESS - none

NEW BUSINESS

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Consent Items (items 1 through 15). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment/Job Descriptions:

A. Employment - Supplemental Assignments - One (1) Year Supplemental Contract for the 2023-2024 school year:

Haley Lear	- Half-Time Junior Class Advisor
Conner Reed	- Half-Time Junior Class Advisor
Sarah Daugherty	- Ticket Taker
Shon Schaffer	- Head Varsity Softball Coach
Greg Gordon	- Reserve Softball Coach
Brooke Fair	- Ticket Taker
Gareth Beachler	- Ticket Taker

B. Classified Staff - Recommend approval of restoring 1 hour per day to Rita Puthoff's cafeteria contract, making her 7 hours per day.

2. Recommend approval of the addendum to Child and Adult Care Food Program Food Procurement Contract pertaining to terms of the school food service vending agreement effective 8/1/23-7/31/24:

Breakfast -	\$ 2.73
Lunch -	\$ 4.25
Snacks -	\$ 1.75
Additional Milk -	\$ 0.50
Additional Soy Milk -	\$ 0.76
Additional Daily Server Charge -	\$8.00

3. Recommend agreement between Bradford Exempted School District and Council on Rural Services Programs, Inc. to provide a head start program in Bradford School District without charge to CORS. The term of this agreement will be from August 8, 2022 through May 26, 2024.

4. Recommend approval for tuition reimbursement for Holly Johnson in the amount of \$277.50 for the following course completion at Ashland University:

6280 P3 - Reading Habits Summer 23 - 3 credit hours

5. Recommend approval for tuition reimbursement for Jamie Sink in the amount of \$300.00 for the following course completions at University of The People:

EDUC 5220 Curriculum Design & Instructional Decision Making - 3 Semester hours
EDUC 5710 Understanding Barriers to Learning - 3 Semester hours

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6. Recommend approval for tuition reimbursement for Haley Lear in the amount of \$1,350.00 for the following course completions at Liberty University:
 - COSC 510 - Theories of School Counseling - 3 credit hours
 - COSC 505 - Counseling Tech School Council - 3 credit hours
 - COUC 502 - Human Growth & Development - 3 credit hours
7. Recommend approval of moving Ashley Fry to the Master's column on the negotiated agreement pay scale effective at the beginning of the 23-24 school year.
8. Recommend approval of an MOU (Memorandum of Understanding) allowing partial payment for the insurance waiver incentive.
9. Recommend updating the "Blizzard Bag" resolution to meet the "Online Day Plans" per House Bill 33 as provided to the Board and BEA.
10. Recommend approval of an agreement with the Southwestern Ohio Educational Purchasing Council (SOEPC) to participate in the Prime Vendor Agreement to receive a rebate for the 2023-2024 school year.
11. Recommend approval to partner with the Miami County Education Service Center to provide a collaborative Business Advisory Council.
12. Recommend entering into a partnership with Empowering Darke County Youth for tutoring services for the 2023-2024 school year at no additional cost to BEVSD.
13. Recommend approval of an out of state trip for the HS Boys & Girls Basketball teams to travel to Hoosier Gym in Indiana to scrimmage Brookville on November 22, 2023, departing at 9 am and returning at 5 pm.
14. Recommend a modification of the contract approved on July 18, 2023, Resolution No 066-2023, with the Darke County ESC for contracted services in the amount of \$408,776.14 to be revised to \$396,276.14, in correction of an error.
15. Recommend that the Board grant approval for the Superintendent and Treasurer to contract with an architectural/engineering firm to design and other related services as deemed necessary for the construction of bathroom and adjacent facilities in the area currently in room 215 to be paid for by the Early Childhood Education Grant for the anticipated project amount of \$55,000.00.

END OF CONSENT AGENDA

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

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Be it *THEREFORE RESOLVED*, that the above non-licensed individuals be employed as noted.

Motion: Mr. Besecker: Second: Dr. Swabb

Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I
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MOTION PASSED 4-0
RESOLUTION NO 083-2023

16. Recommend the approval of the following change orders as a reduction of the track construction project:

A&B Asphalt in the amount of \$17,466.00 reduction
Heiberger Paving, Inc. in the amount of \$2,534.00 reduction

Motion: Mrs. Brewer Second: Mrs. Hill

Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I
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MOTION PASSED 4-0
RESOLUTION NO 084-2023

FIRST READING FOR THE FOLLOWING NEOLA POLICIES:

Policies Recommended for the BOE (42.1 Fall 2023 Update)

- po0141.2 - Conflict of Interest
- po0164 - Notice of Meetings
- po2623.02 - Third Grade Reading Guarantee
- po3120.08 - Employment of Personnel for Co-Curricular/Extracurricular Activities
- po4120.08 - Employment of Personnel for Co-Curricular/Extracurricular Activities
- po5320 - Immunization
- po5330 - Use of Medications
- po5337 - (NEW) - Care of Students with Active Seizure Disorders
- po6240 - (NEW) - Board of Revision Complaints and Counter complaints
- po6700 - Fair Labor Standards Act (FLSA)
- po7440 - Facility Security
- po8120 - Volunteers
- po8210 - School Calendar
- po8330 - Student Records
- po8600 - Transportation
- po8650 - Transportation by School Van
- po9160 - Public Attendance at School Events

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- po9211 - District Support Organizations
- po9270 - Equivalent Education Outside the Schools & Participation in Extracurricular for Students Not Enrolled in the District

AGs Approved by the Superintendent (42.1 Fall 2023 Update)

- ag5320 - Immunization
- ag5340B - Health Emergencies and First Aide Care
- ag5410 - Promotion, Academic Acceleration, Placement, and Retention
- ag6700 - Fair Labor Standards Act (FLSA)
- ag8310A - Public Records
- ag8310E - Records Retention and Disposal
- ag8600 - Transportation
- ag8606 - Transportation for Special Education Students
- ag9270 - Procedure for Educating a Child at Home
- fm5320F1 - Vol. 42., No. 1 - August 2023 Replacement Confirmation of MMR Booster Vaccination

ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

 (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

 (G) (6) Specialized details of off security arrangements

Motion: Mrs. Brewer Second: Mr. Besecker

Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I
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***MOTION PASSED 4-0
RESOLUTION NO 085-2023***

ENTER EXECUTIVE SESSION at: 7:15 PM

Tuesday, September 19, 2023

EXIT EXECUTIVE SESSION at: 7:47 PM

ADJOURNMENT

Motion: Mr. Besecker; Second: Mrs. Brewer

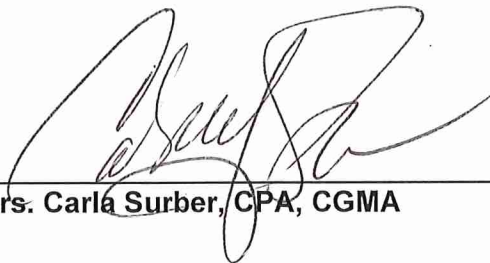
Mr. Besecker	I	Mr. Manuel	Absent	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I
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MOTION PASSED 4-0

TIME: Adjourned at 7:48 PM



Dr. Scott Swabb



Mrs. Carla Surber, CPA, CGMA